



Mid Somerset Show

Sunday 18th August 2019

Trade Information Pack

Includes:

Application Forms

Show site layouts

Trade Stand Prices

Grass Cutting Request Form

Terms & Conditions

Show Secretary: Christine Barham
E-mail secretary@midsomersetshow.org.uk

01749 938044

Mid-Somerset Agricultural Society
Europa Court, Crowne Trading Estate,
Shepton Mallet BA4 5QQ

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Outdoor Spaces

Sizes are shown frontage x depth in metres

		<u>Frontage</u>	<u>Depth</u>	
Standard	4 x 4	4	4	£ 100.00
	4 x 6	4	6	£ 125.00
	4 x 8	4	8	£ 145.00
	6 x 6	6	6	£ 165.00
	6 x 8	6	8	£ 195.00
	8 x 8	8	8	£ 235.00
	10 x 8	10	8	£ 270.00
	12 x 8	12	6	£ 305.00
Agricultural				
	10 x 8	10	8	£ 180.00
	12 x 8	12	8	£ 215.00
Corner				
	4 x 6	4	6	£ 140.00
	6 x 8	6	8	£ 220.00
	8 x 8	8	8	£ 265.00
	10 x 8	10	8	£ 305.00

Indoor Spaces

3 x 2

Food Hall		£ 105.00
Shopping/Craft		£ 105.00

Ancillaries

Electricity connection per 32 amp outlet		£ 100.00
Electricity connection per 16 amp outlet		£ 80.00
Table		£ 10.00
Chair		£ 5.00
Cider Charge		£ 75.00

Vehicle Passes: One pass is sent out per application form. Please advise any extras required.

Please note vehicle passes are not required for access to the show site prior to show day.



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Trade Application Form

Trading Name	Telephone No
Address	Name of contact
	Mobile Telephone
	E-Mail
	website
Post Code	Name of person on site

Declaration

I/We have read and agree to abide by the Mid-Somerset Agricultural Society's Terms & Conditions for Trade Exhibitors.

Signed _____

Print Name _____

Date _____

Application Check List	Payment	<input type="checkbox"/>	BACS:
	Stand Application	<input type="checkbox"/>	
	Risk Assesment	<input type="checkbox"/>	Lloyds Bank Account:
	Catalogue Entry	<input type="checkbox"/>	A/C No 35732460
	Copy of Insurance Verification	<input type="checkbox"/>	Sort 30-99-29
Please ensure that the insurance is valid for the period of the show			

Office Use	Date Received	Notes
	Checked	_____
	Bank Ref	_____
	Allocated Stand	_____
	Acknowledged	_____
	Invoiced	_____
	Passes sent	_____

This is confirmation of online booking for Stand No. _____ made on _____

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Trade Stand Risk Assessment

Trader Name _____

Location _____

Stand No _____

Please complete using BLOCK CAPITALS and return with your application

Company Name _____

Address

--

Responsible Person

Telephone No

Date

--	--	--

Please identify hazards associated with setting up your stand and presence at the Show. If in your opinion there is no risk, please print "No Risk" and complete the remainder of the form.

Significant Hazards	Persons at risk	Level of risk	Controls to minimise risk
		High-Medium-Low	

I/We have Liquified Petroleum Gas on our stand

Details:

Qty

Size

Other fire risks e.g. generators

I/We will have mechanical lifting equipment on site

Details

It is a condition of attendance that all Traders have appropriate liability insurance cover, a copy of which must accompany the application.

Signature of person completing this Risk Assessment

Date

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Trade Stand Catalogue Entry

Trader Name _____

Location _____

Stand No _____

Please complete using **BLOCK CAPITALS** and return with your application
Catalogue Entry 25 words

Description and size of Exhibit e.g. Trailer/Marquee/Gazebo

Comments

Size of fixed structure(if any) _____ m X _____ m

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GRASS CUTTING REQUEST FORM

If you require your plot/s to be mown please complete and return this form together with the appropriate remittance.

Cost: Up to 9m **£ 10.00**
 9m to 15m **£ 15.00**
 15m & over **£ 20.00**

Please mow my trade stand plot/s:

Trading Name: _____

Address: _____

Postcode: _____ Tel: _____

Contact Name: _____

Grass Cutting Costs	£
Total to be transferred to booking summary on the Trade Stand Application form	

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Trade Application Form

Trader Name _____

Location _____

Stand No _____

Name of Applicant _____

I/We apply for Trade Stand space as indicated below at the Mid-Somerset Show 2019

		1st choice	2nd choice	Stand Size		Cost	
						£	
Main Arena				x			
Upper Showfield				x			
Haskins Field				x			
Shopping & Craft Marquee	£105			x			
Food Hall	£105			x			

Qty

Electricity 16 amp

32 amp

Table

Chair

Grass Cutting

Cider Charge

No of car passes req'd

£10 each			
£5 each			
£75			
TOTAL £			

All electrical items used on your stand must be listed below.

All stands will be inspected and the use of any unlisted item will result in the power being disconnected.

Items	Wattage

TERMS AND CONDITIONS

- 1.** There will be absolutely no access to the show site for trade exhibitors and/or their vehicles without the correct passes, and papers confirming their application has been accepted and full payment has been received.
- 2.** Trade exhibitors must supply, prior to the event, a copy of suitable third-party insurance details that covers the period of the Show. The cover should have a limit of no less than £5,000,000 in respect of one occurrence. All ride attractions should have a limit of no less than £10,000,000 in respect of one occurrence. It should include Product Liability Cover (minimum £5,000,000 per annum and £10,000,000 per annum for ride attractions.) and include an Indemnity to Principal clause. The maximum excess should be £1000 under any section.
- 3.** Trade exhibitors must carry out and provide Risk Assessment for their activities at the Show. Blank forms can be downloaded from the Show website.
- 4.** Diesel generators must be of the silent type and are not allowed inside the marquees. Petrol generators are not permitted on the show site.
- 5.** It is the responsibility of the person booking the space to ensure the stand is of a sufficient size for the exhibit. Encroachment on to adjoining sites and public areas is not permitted and will be charged at an extra £100 per sqm used.
- 6.** No one is permitted to conduct any business on the showground unless they are a confirmed exhibitor. Business, including leaflet distribution, is prohibited in the car parks. All persons entering the showground or car parks are subject to the rules and regulations of the Society and the Show. Any officer appointed by the Society has the power to eject any person infringing a regulation. Any articles associated with an infringement may be removed, confiscated, or impounded at the discretion of the Society or its officers. Stands may be closed down if an exhibitor does not conform to the Society's regulations or the directions of the Stewards.
- 7.** Cooking and the sale of food and drink that may compete against the franchised food and drink outlets are not permitted in the Food Hall. The sale of hot food is not permitted in the Food Hall. Tasting of samples is allowed for food items that are sold for consumption off site. Sole rights have been sold for licensed, general food and drink, catering and ice cream.
- 8.** Gazebos are not permitted in the Food hall.
- 9.** The Society will not grant exclusivity to any company to market or sell goods at the Show. The Society does reserve the right to limit the number of similar stands to ensure variety for the visitors.
- 10.** Stallholders may display their wares for sale. The sale of goods may only take place from the designated stand area. Exhibitors must clearly display their names and contact details. The sale of second-hand goods is not permitted. Details of exhibitor name and contact details must be clearly displayed.
- 11.** Auctions or similar, and gambling are not permitted without written permission from the Show Secretary.
- 12.** The sale or display of knives and all guns whether real to imitation or toys is strictly prohibited. This also includes, but is not restricted to, bb guns, water pistols, catapults, bows & arrows etc.
- 13.** Due to the number of livestock/horses on site, exhibitors are not allowed to sell to give away balloons. Balloons forming part of the display must be firmly secured to avoid accidental release.
- 14.** The Society must be notified if you are having livestock of any kind on your stand. All livestock subject to movement control or disease-free certification must be accompanied by the appropriate documentation. Bio-security forms will be forwarded for completion and return to the Secretary prior to the Show.
- 15.** Permission must be obtained from the Secretary to sell alcohol or have any form of entertainment on a stand. If agreed, it is the stallholder's responsibility to obtain a Temporary Events Notice licence and have a copy on site during the Show. The Society does not hold a premises licence.
- 16.** The volume of any audio equipment or music that you use must be kept at a controlled level. Care should be taken that any active demonstration does not cause annoyance to other exhibitors or the

TERMS AND CONDITIONS

public. The use of microphones is not permitted. The Trade Stands Officer's decision is final, and he has the right to ban the use of equipment or stop any activity for the duration of the Show.

- 17.** Vehicle access to the showground will be closed at 9:00 pm on all days before and after the Show. Access will be available from 6:00 am on the day of the Show.
- 18.** Setting up is encouraged the day before the show to avoid congestion. Vehicles may unload on the day, but must clear the ground by 9:00 am, and be parked either in the Public Car Park or the designated Traders Car Park.
- 19.** There will no NO movement of traders' vehicles until after the show closes at 18:00 hrs without the express permission of the Show Secretary or an officer of the Show.
- 20.** The Society will not be held responsible for theft or damage etc. to stands and/or their contents.
- 21.** The Show Committee reserves the right to close the stand, without compensation, of any person who infringes these conditions or who creates a nuisance for other traders.
- 22.** Cancellations cannot be accepted after 1st July 2019.